CALIFORNIA STATE CAPITOL INTERNSHIP PROGRAM

Application Deadline: Friday, March 6, 2020
“IF WE WANT TO SEE A CHANGE IN HOW DISPROPORTIONATELY DISADVANTAGED COMMUNITIES ARE TREATED, WE MUST TAKE TO POLICY TO CHANGE THE MINDSET AMERICANS HAVE BEEN GIVEN FOR HUNDRED OF YEARS.” - KENNEDY WILSON, 2019 APAPA INTERN

"I AM HERE IN THE CAPITOL THIS SUMMER TO GAIN A BETTER UNDERSTANDING OF MYSELF AND WHERE I FEEL I CAN MAKE THE MOST MEANINGFUL IMPACT WITH MY VOICE, STORY AND PASSIONS.” - ETHAN LEE, 2019 APAPA INTERN
ABOUT US

WHO ARE WE?
Our mission is to inspire, engage and empower Asian Pacific Islander Americans through education, leadership and active participation in civic and public affairs. We are a grassroots, community-based, non-profit, non-political, non-partisan organization that focuses on increasing API civic participation through:

- Leadership Development Programs
- Civic Engagement Events and Education Forums
- Get Out The Vote - Voter Registration and Education
- Community Partnerships

WHAT IS THE INTERNSHIP PROGRAM?
The APAPA Internship Program was implemented in 2004, designed to inspire and empower culturally and ethnically diverse graduating high school students and college students throughout the nation to become civically engaged, preparing them to assume leadership roles in the future. Students are placed in local, legislative or constitutional offices in their respective regions and have the opportunity to spend the summer working with public officials at all levels of government. Interns attend a variation of professional and leadership workshops in public speaking, financial and digital literacy, voter registration and work together on team projects. Interns also have the opportunity to attend the annual API Leadership Conference where they build their networking and interpersonal skills.

FOR THE PAST 15 YEARS, OVER 550 STUDENTS HAVE BENEFITED FROM OUR PROGRAM NATIONWIDE WITH INTERNSHIPS AND SCHOLARSHIPS.

"I sought to enlighten myself regarding the lives of those who share a similar racial background as me, and then strive to uplift these underprivileged localities." - Shreya Tamatam, 2019 APAPA Intern
The APAPA California State Capitol Internship Program is designed to prepare students to become future leaders in our community. This program provides an opportunity for students to develop their leadership and networking skills, gain public policy experience and become more civically engaged.

Students will be placed in the office(s) of local, state or federal elected officials and work a minimum of 100 hours throughout the duration of the program (hours are flexible within each office). Hours must stretch throughout the intern program, June 1 – August 7, 2020 (exceptions may be made with approval of the Committee).

ELIGIBILITY

The program is open to all undergraduate, graduate students and graduating high school seniors. (Applicants must be a graduating senior or be 18 years old at the start of the internship)

QUALIFICATIONS

- Demonstrated leadership
- Interpersonal and teamwork skills
- Written and verbal communication skills
- Community service
- Preferred minimum grade point average of 3.0

PROGRAM LENGTH

Monday, June 1, 2020 – Friday, August 7, 2020

*Due to various academic calendars, students can request special accommodations within this time frame. However, a minimum of 100 hours must be completed

PROGRAM REQUIREMENTS

Attend the following events and workshops in Sacramento:

- Saturday, April 4, 2020: Shining Star Gala
- Saturday, May 23, 2020, 9 AM – 12:30 PM: Orientation
- Friday, June 12 & 26, 2020: Workshops
- Friday, July 10 & 24, 2020: Workshops
- TBD: Voter Registration Outreach
- TBD: State Capitol Day
- Friday, August 7, 2020, 12 PM - 1:30 PM: Graduation Luncheon
GENERAL INFORMATION

Name: ____________________________________________

Last First Middle Initial

Gender: □ Female □ Male □ Non-binary Date of Birth: _____/_____/

Place of Birth: ____________________________________________

Citizenship status: □ U.S. Citizen □ Permanent Resident

Race/Ethnicity: ____________________________________________

Mailing Address: 

Street City State/ZIP

Cell Phone: (_____) __________________________

Personal Email Address (not college email): ______________________________

Permanent Address: 

Street City State/ZIP

EDUCATIONAL BACKGROUND

High School/College: ____________________________ Location: ____________________________

City State

Degree Seeking: ____________________________ Major/Minor: ____________________________

Current Class Year: ____________________________ Current GPA: ____________________________

Expected Graduation Date: ____________________________

EMERGENCY CONTACT

Name:__________________________________________

Relationship:__________________________________________

Current Address: 

Street City State/ZIP

Cell Phone: (_____) __________________________
PERSONAL STATEMENT

Please write a statement addressing the following. Maximum 2 pages, doubled-spaced.
• Why is diversity in representation important?
• Community service, leadership and work experience
• Career goals and why you are interested in this program

APPLICATION CHECKLIST

_____ Signed and Completed Application Form
_____ Personal Statement (Maximum 2 pages, doubled-spaced)
_____ Full color head shot photo (Send digitally, if possible)
_____ Letter of Recommendation (optional but recommended)

Please include a copy of your head shot photo in the following dimensions:
- 2 x 2 inches (600 pixels)
- 300 DPI
- Physical or digital photo

Photos will not be provided to the Internship Selection Committee or used as a basis for selecting the interns. Your photo will be used strictly for the program book and publicity purposes.

MAIL ALL MATERIALS TO:

APAPA Internship Program
4000 Truxel Road, Suite 3
Sacramento, CA 95834

OR APPLY ONLINE AT:

SACRAMENTO: https://tinyurl.com/2020APAPAIInternship
SAN JOAQUIN: https://forms.gle/Y8vtCtawGvBFvCmu5

STIPEND UPON COMPLETION

Interns will receive a scholarship of $1,000 after successful completion of the program.

STUDENTS ARE RESPONSIBLE FOR THEIR OWN HOUSING, TRANSPORTATION AND INSURANCE.
SUMMER 2020

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Additional Opportunities (Not Required)

We also offer interns the opportunity to participate as a volunteer with APAPA at other events, including the following: Town Halls, Voters Forum, Holiday Mixer, Legislative Reception and the following year’s Internship Program and Gala.

How Did You Hear About Us?

_____ High School/College/University
_____ APAPA Website
_____ Social Media - Which one?
_____ Community Organization - Which one?
_____ Relative/Friend - Name:
_____ Other:

Acknowledge and Sign

- I hold APAPA, APAPA-CEF, their boards and members, volunteers and employees harmless from any and all liability or claims which may arise out of, or occur, in connection with my participation in this program. I assume all risks of personal, emotional or physical harm to myself or my property associated with the APAPA internship program.
- I understand that this application, plus all accompanying documents, become the property of APAPA and will be shown to potential supervisors of my internship.
- I certify that the information I submitted on this application is accurate to the best of my knowledge. I also understand that I will be liable for all costs that APAPA may incur as the result of any misrepresentation, omission, or willful inaccuracy that I include on this application.
- During my internship, I understand that I am responsible for any and all travel, housing, living and medical expenses that may be incurred. I am responsible either personally or through my insurance coverage.
- I also understand that APAPA and APAPA-CEF are not responsible for the theft of or damage to, my personal property.
- If selected, I promise to complete all program requirements.
- I understand that photos/videos will be taken and can be used for marketing and social media purposes. I authorize APAPA-CEF to utilize this information from my application and any photos/videos.

Name of Applicant (please print) Signature Date

Applicants will be notified of a decision by March 27, 2020.

If you have any questions regarding the program, please contact: info@apapa.org

Thank you!