



APAPA

Asian Pacific Islander American Public Affairs
Association Community Education Foundation
(APAPA-CEF) *Empowering and Engaging Asian and Pacific
Islander Americans* Non-profit 501(c)(3) Tax ID #55-0849384
www.apapa.org

APAPA Tri-Valley Chapter (TVC) Summer 2021 Leadership & Internship Program

Application Deadline: March 7, 2021

APAPA-TVC Summer 2021 Leadership & Internship Program is designed to prepare students to become future leaders in the State of California. This program provides an opportunity for students to develop their leadership skills, gain public policy experience and become civically engaged.

The Internship Program will Develop:

- *Political awareness and civic engagement*
- *Understanding of government and legislative processes*
- *Professional and leadership qualities*
- *Networking skills with other fellow interns*

Eligibility

The program is open to US Citizens only, who are California resident undergraduate college students and high school juniors & seniors with a minimum GPA of 3.0.

Selection Criteria

- *Demonstrated leadership*
- *Interpersonal skills*
- *Written and verbal communication skills*
- *Team working skills*
- *Community Services*
- *Grade point average*

Program Length

Orientation will be held on *June 12, 2021*. 1st training day will be on *June 12*, and 2nd training day will be on *June 26*. The program runs between June to August. Students are responsible for their own housing, transportation, and insurance.

Requirements

- *Attend APAPA's Virtual Internship Award & Scholarship Fundraising Gala on Saturday, April 10th, 2021.*
- *Work 100 hours minimum in your assigned office. The hours are flexible depending on the placement office and must be distributed over the length of the internship program.*
- *Candidates must attend Orientation Day and all Training Days.*
- *Complete thirty (30) community service/volunteer hours with APAPA.*
- *Submit a weekly journal for the duration of the internship program.*
- *Complete an evaluation form after finishing your requirements.*
- *Attend the Internship Graduation Event - August 28, 2021*

Placement

Interns applying will be placed in offices around the greater Tri-Valley area as well as San Francisco.

Deadline

Application materials must be postmarked by March 7, 2021. Applicants to be notified by April 10, 2021.

APAPA

**Asian Pacific Islander American Public Affairs
Association Community Education Foundation
(APAPA-CEF) *Empowering and Engaging Asian and Pacific
Islander Americans*** Non-profit 501(c)(3) Tax ID #55-0849384
www.apapa.org

Personal Statement

Please write a statement addressing the following. The statement must not be longer than 2 pages in length.

- *Your Asian Pacific Islander Background*
- *Community and public service involvement*
- *Academic and Career goals*
- *Future plan in public service and/or politics and government involvement*

Student Certification

- *I understand that I hold APAPA-TVC, their boards and members, and employees harmless from any and all liability or claims which may arise out of, or occur in connection with my participation in this program.*
- *I understand that this application, plus all accompanying documents, become the property of APAPA and will be shown to potential supervisors of my internship.*
- *I certify that the information I submitted on this application is accurate to the best of my knowledge. I also understand that I will be liable for all costs that APAPA may incur as the result of any misrepresentation, omission, or willful inaccuracy that I include on this application.*
- *During my internship, I understand that I am responsible for any and all travel, housing, living and medical expenses that may be incurred. I am responsible either personally or through my insurance coverage.*
- *I also understand that APAPA-TVC are not responsible for the theft of or damage to, my personal property.*
- *If selected, I promise to complete all program requirements in the office I am assigned to and submit a weekly journal reflecting my internship experience.*

Application Checklist

Please make a copy of the complete application for your records. Please include the following items:

- o Signed Application form
- o Your resumé
- o Your personal statement
- o 1 or 2 recommendation letter(s) (email to juliezhu@apapa.org)
- o Full color photo headshot

2 inches square and 300 dpi (600 pixels square). The photos will not be provided to the Internship Selection Committee or used as a basis for selecting the interns. Your photo will be used strictly for the program book and publicity purposes.

- o One short paragraph autobiography.
- o Email all materials to: juliezhu@apapa.org.

Deadline: Application and materials must be e-mailed by March 7, 2021. An incomplete application will not be considered.

APAPA BAR strives to effectively promote the internship program. Please let us know how you heard about our program by checking one of the following:

- o College/University/High School
- o APAPA website
- o APAPA Social Media
- o Press Release
- o Relative/Friend
- o Community Organization
- o Newspaper
- o Community Organization:
- o Other:



APAPA

**Asian Pacific Islander American Public Affairs
Association Community Education Foundation
(APAPA-CEF) *Empowering and Engaging Asian and Pacific
Islander Americans*** Non-profit 501(c)(3) Tax ID #55-0849384
www.apapa.org

If you have any questions regarding the APAPA TVC Summer 2021 Leadership & Internship Program, please contact Internship Committee Chair **Nolan Chen** at nolan@alumni.princeton.edu or Coordinator **Julie Zhu** at juliezhu@apapa.org.

Thank you for your interest in the APAPA TVC Summer 2021 Leadership & Internship Program.

Name of applicant (please print)

Signature

Date